

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, FEBRUARY 5, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 2/11/26 to be paid on 2/4/26 in the amount of \$512,012.95.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

3.0 SALARY BOARD - SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

- 3.1 Convene Salary Board.
- 3.2 Vote to approve the Salary Board minutes from the January 29th meeting.
- 3.3 Vote to approve the following Salary Board Actions:
 - *District Attorney*
 - Add PT Central Processing Officer to the TDA (funded from Act 81)
 - *DPS*
 - Delete EMS Clerk IV (PG5) position form TDA
 - Add Emergency Management Administrative Coordinator (PG6) position to TDA (Grant funded: 50% from EMA and 50% from EMS)

- *Planning & Community Development*
 - Delete Development Services Supervisor position from the TDA
 - Delete Community & Economic development position from the TDA
 - Delete Zoning Administrator position from the TDA

3.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

4.0 PERSONNEL ACTIONS

4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

5.0 BOARD OF ASSESSMENT REVISIONS

5.1 Convene Board of Assessment Revisions.

5.2 Brooke Wright – Approve/Deny the following real estate refunds
27-328-125.N – Darryl & Tawnya Lovell - \$125.80

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

12-351-108.21 – Geisinger HM Joint Venture - \$86.31

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

12-351-108.02 – Geisinger HM Joint Venture - \$140.24

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

12-351-108.01 – Geisinger HM Joint Venture - \$11,329.70

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

6.1 Shannon Barnes for Tammy Toner – Vote to approve the Agreement with Brandon Lusk.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.2 Shannon Barnes for Tammy Toner – Vote to approve the Agreement with Allison Calhoun.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.3 Adrienne Stahl – Vote to approve the Agreement with Trisha Hoover, Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.4 Adrienne Stahl – Vote to approve the Agreement with Terra Koernig Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.5 Adrienne Stahl – Vote to approve the Agreement with Peter Lovecchio, Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.6 Adrienne Stahl – Vote to approve the Agreement with Donald Martino, Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.7 Adrienne Stahl – Vote to approve the Agreement with K. Michael Sullivan, Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.8 Adrienne Stahl – Vote to approve the Agreement with Eric Williams, Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.9 Adrienne Stahl – Vote to approve the Agreement with Jamie Cook, Esq. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
Discussion was held regarding the staffing of attorneys available for the District Attorney’s office versus the Public Defender’s Office between Tom Marino, District Attorney, Ms. Stahl and the Commissioners. Mr. Marino expressed his dire need for additional attorneys to help with their caseload.
- 6.10 Leslie Kilpatrick– Vote to approve the Agreement with Keyser Consulting Group in the amount of \$6,900.00 (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.11 Leslie Kilpatrick – Vote to approve the invoice for CCAP Cyber Security Services in the amount of \$9,500.00. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0
- 6.12 Cameron Boyer – Vote to approve the Amendment to the Agreement with Advanced Communications Solutions. (2026 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.13 Shannon Barnes – Vote to approve the Engagement Letter with Girio Agency in the amount of \$5,000.00. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.14 Shannon Barnes – Vote to approve the Intergovernmental Agreement and MOU with the Williamsport Redevelopment Authority, City of Williamsport and the Williamsport Area School District.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.15 Nicki Gottschall – Vote to approve all classified and legal advertising expenses with the Sun-Gazette for the year 2026. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.16 Nicki Gottschall – Vote to appoint Shannon Barnes as Chief Clerk, effective 2/5/2026.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.17 Nicki Gottschall- Vote to approve Shannon Barnes as Program Administrator of the P-Card Program and Heather Lehman as the second administrator.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Commissioner Sortman commented that they are still evaluating the county positions as indicated by the changes to the TDA. Regarding the blighted properties he explained that the goal is to get the properties cleaned up and repaired in order to gain tax dollars in the future. He encouraged all to take care of themselves in the frigid cold weather.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Todd Lauer, Jersey Shore, commented on what he is seeing and hearing about the landfill. In his opinion there is more to the 27-million-dollar debt. Mr. Lauer referenced several prior purchases made by RMS, as well as comments made by prior Commissioners. He expressed his opinion that the problem lies with prior Commissioners decisions approving purchases.

Commissioner Metzger informed Mr. Lauer that the golf carts were for the golf course, not the landfill. This was a loan that is being paid back. In addition, they have given additional monies to be paid back on the bonds. The 27-dollar million debt, those are bonds taken out years ago on the landfill. The concern is the life of the existing field, which is our last field, there is not enough income on that field to pay off the debt. The key is the expansion which must be done in the next 7 years in order to pay off the debt. The County settled the Leachate suit to the County's favor.

Commissioner Sortman informed that one of the things they have done is separating the accounts instead of the accounts being all rolled together. He inferred that the prior Commissioners could only make decisions based on the information they were given that may not have been accurate. Regarding a Director, since the previous one retired they have been looking for a new director but have not found a qualified candidate. This is why they made the decision to utilize a management company. The landfill needs some changes to become profitable.

Commissioner Mussina commented that their job is to look forward and look at what the best ways are to move forward. Our responsibility to the tax payers is find ways to save money, look at where we are overspending and what we can do with the different places to move the county forward.

Commissioner Sortman pointed out that they do not know of anything being done wrong, nor do they know what information the prior Commissioners were given at the time.

YOU TUBE PUBLIC COMMENT

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 12, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

<https://www.youtube.com/watch?v=0VuYWUfhRwk>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Facilities Management – Nathan Tucker, Construction Supervisor, PG9, \$36.332269 per Hour, 75 Hours per Pay Period, Effective Date: February 1, 2026.

Pre-Release Center – Tracey Canfield, Resident Supervisor, Part-Time, Union, \$19.20 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: February 1, 2026,

Pre-Release Center – Khaliah Little, Resident Supervisor, Full-Time, Union, \$19.20 per Hour, 80 Hours per Pay Period, Effective Date: February 9, 2026.

Prison – Robert Sanso, Correctional Officer, Full-Time, Union, \$20.00 per Hour, 80 Hours per Pay Period, Effective Date: February 16, 2026.

Prison – Evan Bloom, Correctional Officer, Full-Time, Union, \$20.00 per Hour, 80 Hours per Pay Period, Effective Date: March 2, 2026.